



SELECTION TO PROVINCIAL TEAM OR PROJECT GUIDELINES

Overview

This document provides the general guidelines for athlete selection to OCA/Team Ontario Projects [e.g. National Championships]. These guidelines will not apply to all initiatives, specifically one-day or on-going development programs, and select training initiatives. Further, as a result of specific grant requirements and/or timelines for selection, deviation from these guidelines may be required. This will be at the discretion of the High Performance Manager. The High Performance Committee will be notified of such situations.

Selection Criteria

OCA contracted coaches, through consultation with the High Performance Manager, will be responsible for developing project appropriate criteria. When applicable, the criteria [i.e. major camps, provincial team selections], will be submitted to the High Performance Committee six (6) weeks prior to selections [timeline may not always be possible].

High Performance Committee Approval

The High Performance Committee will have two (2) business days to provide input, ask questions, or approve/deny the selections as presented. The essential role of the committee is to ensure the criteria was applied as posted and provide opinion on coach/committee selections. Following a minimum of 51% approval from the committee, athlete selections will be determined to be final and any changes will be required to be following the *Appeal of Non-Selection to Provincial Team or Project* process.



APPEAL OF NON-SELECTION TO PROVINCIAL TEAM OR PROJECT

[excludes selection to Carding and OHPSI Programs]

Grounds for Appeals

Any athlete has the right to appeal their non-selection or exclusion from an OCA Provincial Team or Project. Appeals can only be made on the grounds that the published selection criteria were not followed correctly.

Process

An athlete will have 72 hours from the time they were notified of team selections [verbally or by email] to submit in writing [i.e. email] to submit an appeal to the OCA High Performance Manager at michael.suraci@ontariocycling.org. The appeal must clearly indicate how the selection criteria was not applied correctly. At this time, the High Performance Manager may want to discuss the appeal with the appellant to ensure accuracy and clarity of the concerns. Should the appellant wish to proceed with the appeal, the High Performance Manager will strike a panel to review the appeal. A \$50.00 fee [refunded if appeal is successful] will be required prior to the panel meeting.

Appeals will not be reviewed after the 72-hour window. In situations where team selection must be made in close proximity to the event, a shorter timeframe may be implemented. This will be noted on the selection criteria document.

Panel

A three (3) person appeal panel will be struck with one (1) member being an OCA Board Member [when possible] acting as the chair of the panel. The panel will review the information provided by the appellant either in-person or by conference call. The High Performance Manager may be present during this meeting ONLY in a capacity to address any panel questions. The panel will attempt to meet within 24-48 hours of the appeal being received.

Decisions

The panel will render one of the following:

- 1) The selection process was not applied properly and requires corrective action be taken
- 2) Denial the appeal

The Chair of the panel will be responsible for writing up the decision of the panel along with reasons to support their decision. This decision will be sent by email to both the appellant and the High Performance Manager within 24 hours of the panel's meeting.

Decisions of the panel are final.