



# ONTARIO CYCLING ASSOCIATION

## Emergency Action Plan

This form must be completed by the event organizer and the emergency action plan described must be in place before the event is sanctioned by the Ontario Cycling Association. Copies of the completed form must be distributed to all persons responsible for event safety including the safety coordinator, marshals, leaders, instructors, et al. A copy must be available for inspection by event official or OCA representative at the event upon request.

Date	Event Name:	
Event Organizer and Contact:		
City:	Prov:	Postal Code:
Home Phone:	Business Phone:	
Fax:	Email:	
EAP Coordinator (must be at fixed location during event):		
Address:	City:	
Province:	Postal Code:	
Home Phone:	Business Phone:	
Location During Event:		
How to reach at event:		
EAP Assistants:		
Location:		
Duties:		
First Aid Personnel:		
Hospital closest to event:		
Address:		
Phone:		
Ambulance Phone:	Police Phone:	
Additional Instructions:		

**Attach a map** of the event location showing all major intersections and ambulance/police access points. Include the location of the nearest telephones as well as route directions to the nearest hospital from the start/finish. If part of the course is 10km or more away from the start/finish, additional maps every 10 kms.  
***A copy of this completed plan may be requested by an event official.***